

A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

April 27, 2004 Meeting, 11:00 a.m.
EOC Conference Room, 1st Floor, Mason Building

SECTION I. AGENCY CONTRACTS

Requests approval of the following

1. DEPARTMENT OF ATTORNEY GENERAL

1)	Christopher Dobyms	\$	22,000.00	Amendment
	Haslett, MI	\$	44,000.00	New Total
			100% Restricted	
			Special Assistant Attorney	
			General representation for the	
			Imlay City Gas & Oil, Lanthier	
			Foundry, and Old Ford Motor	
			Company Dump cases	

2. DEPARTMENT OF COMMUNITY HEALTH

1)	Regents of the University	\$	78,671.00	Amendment
	of Michigan	\$	11,293,688.00	New Total
	Ann Arbor, MI		36.4% Fed, 35.8% St, 27.8% Loc	
			Master grant agreement to	
			provide funding for various	
			community health services	
2)	Inter Tribal Council	\$	39,767.00	Amendment
	of Michigan	\$	460,440.00	New Total
	Sault Ste. Marie, MI		17% Federal, 83% State	
			Master grant agreement to	
			provide funding for various	
			community health services	
3)	Michigan State University	\$	28,827.00	Amendment
	East Lansing, MI	\$	11,816,301.00	New Total
			66.5% Fed, 1.5% St, 32% Loc	
			Master grant agreement to	
			provide funding for various	
			community health services	

2. DEPARTMENT OF COMMUNITY HEALTH continued

4) left blank intentionally

5)	Michigan 4C Association	\$ 47,120.00	Amendment
	Lansing, MI	\$ 92.120.00	New Total
		100% Federal	
		Grant to provide mental health consultant training to local human services agencies and childcare staff on childcare expulsion prevention	
6)	Mid-South Substance Abuse	\$ 682,279.00	Amendment
	Commission	\$ 9,114,628.00	New Total
	East Lansing, MI	52.09% Federal, 19.48% State, 13.84% Local, 8.28% Fees 6.31% Other	
		Grant to provide funding to administer and purchase substance abuse treatment and prevention services	

3. DEPARTMENT OF CORRECTIONS

1)	Wayne County Department of	\$ 200,000.00	Amendment
	Children & Family Services	\$ 1,303,474.00	New Total
	Detroit, MI	100% General Funds	
		To provide outpatient substance abuse therapy for prisoners, parolees and probationers	

3. DEPARTMENT OF CORRECTIONS continued

2)	Washtenaw County	\$	13,787.00	Amendment
	Ann Arbor, MI	\$	387,384.00	New Total
				100% Parole and Probation Fees Collected in 2003 Grants for Community Corrections Plans and Services, Probation Residential Services and the Drunk Driver Jail Reduction and Community Treatment Program to support a wide range of community-based sanctions and services

3)	Washtenaw County	\$	15,913.00	Amendment
	Ann Arbor, MI	\$	346,411.00	New Total
				100% GF/GP Grants for Community Corrections Plans and Services, Probation Residential Services and the Drunk Driver Jail Reduction and Community Treatment Program to support a wide range of community-based sanctions and services

4. DEPARTMENT OF ENVIRONMENTAL QUALITY

1)	Washtenaw County Drain	\$	76,509.00	Amendment
	Ann Arbor, MI	\$	272,066.00	New Total
				100% Federal Section Clean Water Act Grant to continue development of a site plan for the Malletts Creek detention basin - to meet dam safety and wetland mitigation concerns

5. DEPARTMENT OF HISTORY, ARTS AND LIBRARIES

- 1) Michigan Humanities Council \$ 58,800.00 Amendment
Lansing, MI \$ 107,500.00 New Total
GF/GP 92% Gifts & Bequests 8%
To convene a series of
statewide public meetings to
develop a comprehensive plan
and program that engages arts,
cultural, and education
resources for improving the
development and academic
achievement of Michigan
infants, toddler, children and
youth
- 2) University Cultural Center \$ 45,000.00 Total
Association
Detroit, MI GF/GP 100%
To convene a statewide public
share best practices offer
technical assistance and
strategies in linking arts,
culture, and economic
development to address
Michigan cities'
revitalization efforts

6. DEPARTMENT OF INFORMATION TECHNOLOGY

- 1) Alcatel Network Systems \$ 40,000.00 Amendment
Richardson, TX \$ 64,000.00 New Total
100% General Funds
Repair parts for the microwave
backbone equipment of the
Michigan Public Safety
Communications System for
State Police

7. DEPARTMENT OF LABOR & ECONOMIC GROWTH

- | | | |
|----|---|---|
| 1) | Michigan Works Career Alliance
Flint, MI | \$ 185,861.00 Amendment
\$ 3,331,558.00 New Total
100% Federal TANF Funds
State match to the federal Job Access and Reverse Commute (JARC) transportation funds -
The grantee will work with the local transit authority to impact and enhance the existing transportation system in Flint, MI |
| 2) | Statewide Workforce Development Boards
(Listing on file) | \$ 508,551.00 Amendment
\$ 30,429,244.00 New Total
100% Federal TANF Funds
Formula funding in order to provide Family Independence Program recipients, Non-Custodial Parents and Non-Cash recipients education and training opportunities to increase participants income and reduce or eliminate the need for public assistance |
| 3) | Local School Districts, Non-Profit Organizations, And Other Eligible Providers
(Listing on file) | \$ 13,216,148.00 Total
100% Federal WIA Title II
Annual grant allocation for the Adult Education and Family Literacy Act to provide instruction in education for adult learners in Adult Basic Education, High School Completion, GED, English as a Second language and English Literacy/Civics |
| 4) | Statewide Michigan Works Agencies
(Listing on file) | \$ 125,000.00 Amendment
\$ 700,131.00 New Total
100% Federal Funds
(Trade Adjustment Assistance)
Trade Adjustment Assistance for certified Program participants |

7. DEPARTMENT OF LABOR & ECONOMIC GROWTH continued

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|----|---|---|
| 5) | Statewide Michigan Works
Agencies
(Listing on file) | \$ 2,907,500.00 Amendment
\$ 75,957,345.00 New Total
100% Federal Funds
Additional TANF funding to
provide employment supportive
services to Work First
participants |
| 6) | Statewide Michigan Works
Agencies
(Listing on file) | \$ 89,995,613.00 Total
100% Federal Funds
(Workforce Investment Act)
Annual statewide WIA funding
for the Michigan Works
Agencies to provide employment
and training activities to the
participants in the Adult,
Dislocated Worker and Youth
Programs |

8. DEPARTMENT OF NATURAL RESOURCES

- | | | |
|----|--------------------------------------|---|
| 1) | Various Vendors
(listing on file) | \$ 1,129,325.00 Total
100% Restricted Funding
Contracts to Michigan State
University, Purdue University,
and the University of Michigan |
|----|--------------------------------------|---|

9. DEPARTMENT OF TREASURY

- | | | |
|----|---|--|
| 1) | Miller, Canfield, Paddock,
and Stone, PLC
Detroit, MI | \$ 51,000.00 Amendment
\$ 75,000.00 New Total
100% Restricted
Legal Services regarding
interest on State General
Obligation Bonds |
|----|---|--|

10. FAMILY INDEPENDENCE AGENCY

- | | | |
|----|---|---|
| 1) | Montcalm County Friend
of the Court
Stanton, MI | \$ 58,300.00 Amendment
\$ 547,864.00 New Total
66% Federal/34% County match
Friend of the Court services |
|----|---|---|

10. FAMILY INDEPENDENCE AGENCY continued

2)	Urban League of Flint Flint, MI	\$ 96,915.53 Total 100% Federal Affordable housing, basic home/money management skills
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SECTION II. DMB CONTRACTS

Requests approval of the following

NEW CONTRACTS

11. DEPARTMENT OF AGRICULTURE

1)	Applied Biosystems Foster City, CA	\$ 35,775.00 (One-Time) 100% Federal Funds 791R4001067 Real Time Polymerase Chain Reaction System for the William Geagley Laboratory
2)	White Water Associates Amasa, MI	\$ 66,925.00 (6 Mos 20 Dys) 75% Federal Funds, 25% General Funds 071I4001149 Gypsy Moth Trapping Service

12. DEPARTMENT OF COMMUNITY HEALTH

1)	Detroit Bio-Medical Laboratories, Inc. Farmington Hills, Inc.	\$ 343,538.49 (3 Years) 100% General Funds 071I4001105 Laboratory Services for Caro Center
2)	Michigan Medical Products St. Charles, MI	\$ 31,350.00 (3 Years) 100% General Funds 071I4001152 Preventative Maintenance Agreement for Laboratory Equipment (Autoclaves)

13. DEPARTMENT OF CORRECTIONS

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|----|--|--|
| 1) | Alcohol Monitoring Systems
Highland Ranch, CO | \$ 1,785,500.00 (3 Years)
100% General Funds
071I4001081 Alcohol Monitoring
System for OUIL Offenders |
| 2) | Flex-O-Lite, Inc.
Fenton, MO | \$ 94,500.00 (3 Years)
100% Revolving Funds
071I4001119 Reflectorized
License Plate Glass Beads
for Michigan State
Industries |
| 3) | Reinhart Foods
Marquette, MI | \$ 392,922.25 (3 Years)
100% General Funds
Multiple Award
071I4001098 Coffee - Frozen
Extract and Freeze Dried |
| | Sara Lee/Superior
Plymouth, MI | \$ 1,064,354.00 (3 Years)
100% General Funds
Multiple Award
071I4001098 Coffee - Frozen
Extract and Freeze Dried |
| | Sysco Food
Grand Rapids & Detroit, MI | \$ 330,758.42 (3 Years)
100% General Funds
Multiple Award
071I4001098 Coffee - Frozen
Extract and Freeze Dried |

14. DEPARTMENT OF ENVIRONMENTAL QUALITY

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|----|---|---|
| 1) | Lachat Instruments, Inc.
Milwaukee, WI | \$ 61,445.00 (One-Time)
100% Restricted Funds
(Water Analysis Fee Fund)
071I4001151 Flow-Injection
Autoanalyzer |
|----|---|---|

14. DEPARTMENT OF ENVIRONMENTAL QUALITY continued

2)	Varian Associates, Inc. Walnut Creek, CA	\$ 57,480.00 (One-Time) 100% Restricted Funds (Water Analysis Fee Fund) 071I4001146 Gas Chromatograph /Mass Spectrometer Instrument and Data System
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15. FAMILY INDEPENDENCE AGENCY

1)	Ruth Almen Marquette, MI	\$ 65,000.00 (3 Years) 100% Federal Funds 071I4001147 Consulting and Training for Wraparound Project
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16. DEPARTMENT OF INFORMATION TECHNOLOGY

1)	Koch Financial Corporation Scottsdale, AZ	\$ 5,919,478.47 (3 Years) 100% Information Technology Fund Financing for Lease/ Purchase of Integris Equipment
2)	Neo Microsystems, LLC Alpharetta, GA	\$ 272,000.00 (1 Year) 100% Federal Funds 084R4001734 Medicaid Administrative Claiming Software, Maintenance and Support

17. DEPARTMENT OF NATURAL RESOURCES

1)	JDE Equipment Company Traverse City, MI	\$ 567,035.00 (One-Time) 100% Restricted (Forest Development Fund - Forest Fire Equipment Appropriation) 071I4001138 Crawler Tractors (Bull Dozers) for the Forest Management, Forest Fire Fighting Unit
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CONTRACT CHANGES/EXTENSIONS

18. DEPARTMENT OF COMMUNITY HEALTH

- | | | |
|----|---|---|
| 1) | Abbott Laboratories
Abbott Park, IL | \$ 48,000,000.00 (Rebate)
\$ 48,251,177.88 (Revenue)
100% Federal Funds
071B2001005 Infant Formula
Rebate Program |
| 2) | Detroit Bio-Medical
Laboratories
Farmington Hills, MI | \$ 240,000.00 Amendment
\$ 419,136.00 New Total
64% Federal Funds - 36%
General Funds
071B2001517 Laboratory
Services for Hawthorn
Center |

19. DEPARTMENT OF CORRECTIONS

- | | | |
|----|---|--|
| 1) | Evans Food Service, Inc.
Swartz Creek, MI | \$ 1,125,000.00 Amendment
\$ 4,475,882.00 New Total
100 % General Funds
071B1001688 Cheese Products
for the Lower Peninsula |
| 2) | Good Source
San Diego, CA | \$ 2,827,000.00 Amendment
\$ 12,592,000.00 New Total
100% General Funds
107B9000488 Special Food
Items |
| 3) | Gordon Food Service, Inc.
Grand Rapids, MI | \$ 60,000.00 Amendment
\$ 199,277.93 New Total
100% General Funds
071B2001111 Frozen and Non-
Frozen Juices for the
Upper Peninsula |
| 4) | Gordon Food Service, Inc.
Grand Rapids, MI | \$ 2,530,166.50 Amendment
\$ 8,211,793.60 New Total
100% State Restricted Funds
071B2001558 Canned Fruits,
Vegetables, and Juices for
the Lower Peninsula |

19. DEPARTMENT OF CORRECTIONS continued

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|----|--|--|
| 5) | Packerland, Inc.
Plainwell, MI | \$ 200,000.00 Amendment
\$ 1,721,921.76 New Total
100% Prison Industries
Revolving Fund
071B3001362 Beef Products
for Michigan State
Industries |
| 6) | Reinhart Food Service, Inc.
Marquette, MI | \$ 321,112.00 Amendment
\$ 1,043,614.30 New Total
100% State Restricted Funds
071B2001559 Canned Fruits,
Vegetables, and Juices for
the Upper Peninsula |

20. DEPARTMENT OF INFORMATION TECHNOLOGY

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|----|---------------------------------------|---|
| 1) | Amberian Corporation
Granger, IN | \$ 320,000.00 Amendment
\$ 880,000.00 New Total
100% Federal Funds
071B2001530 Consulting
Services for the Department
of Labor and Economic
Growth |
| 2) | Libera, Inc.
Jamestown, NY | \$ 190,000.00 Amendment
\$ 550,000.00 New Total
100% Federal Funds
071B3001303 Software
Licensing, Maintenance and
Support for the Family
Independence Agency -
Commission for the Blind |
| 3) | Symbiosis International
Okemos, MI | \$ 100,000.00 Amendment
\$ 1,651,446.00 New Total
100% Forest Development Funds
071B3001292 Obtain Services
for the Vegetative
Management System |

21. DEPARTMENT OF NATURAL RESOURCES

1)	K2iD	\$	15,000.00	Amendment
	Auburn Hills, MI	\$	234,000.00	New Total
				100% Restricted Funds
				071B9000104 Polo Shirts
2)	Lee Wayne Corporation	\$	15,000.00	Amendment
	Sterling, IL	\$	92,500.00	New Total
				100% Restricted Funds
				071B0000292 Baseball Caps

22. DEPARTMENT OF TREASURY

1)	Patrick D. Suboski	\$	28,000.00	Amendment
	Rapid City, MI	\$	149,176.00	New Total
				100% General Funds
				271P2000007 Management
				Training Consultant to
				Review and Monitor
				Equalization Process

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

23. DEPARTMENT OF CORRECTIONS

Civilian Claims

1)	<u>Gordon Food Service</u>	\$218.09
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The claimant (04-SAB-050) requests \$218.09 reimbursement for damage to their vehicle when a gate unlatched and swung open into the vehicle. The Department recommends approval of this claim because Gordon's is self-insured.

23. DEPARTMENT OF CORRECTIONS continued

Employee Claims

- 2) David Kennedy \$150.50

The claimant (04-SAB-044) requests \$150.50 reimbursement for damage to his eyeglasses during an altercation with an inmate. The Department recommends approval of this claim for the cost of the original glasses.

24. DEPARTMENT OF LABOR AND ECONOMIC GROWTH

- 1) Lillette Butler \$ 93.28

The claimant (04-SAB-006) requests \$93.28 reimbursement for her bag stolen from her personal vehicle while she was on State business. The Department recommends approval of this claim.

25. DEPARTMENT OF MANAGEMENT & BUDGET

- 1) Tamara Rodriguez \$500.00

The claimant (04-SAB-042) requests \$500.00 reimbursement for damage to her car caused when she hit a large concrete post while attempting to exit the Hall of Justice West Ramp. The Office of Facilities admits that due to installation of a pedestrian door and a roll-down gate at the entrance/exit, the drive-through area was drastically reduced and it is difficult to maneuver large vehicles through it. The Office of Facilities is creating a "No Parking" zone in this area to give vehicles additional space as they exit. The Department recommends approval of this claim for her insurance deductible.

- 2) Elan Stavros \$450.00

The claimant (04-SAB-043) requests \$450.00 reimbursement for damage to her car caused when she hit a large concrete post while attempting to exit the Hall of Justice West Ramp. The Office of Facilities admits that due to installation of a pedestrian door and a roll-down gate at the entrance/exit, the drive-through area was drastically reduced and it is difficult to maneuver large vehicles through it. The Office of Facilities is creating a "No Parking" zone in this area

25. DEPARTMENT OF MANAGEMENT & BUDGET continued

to give vehicles additional space as they exit. She received a 10% discount on repairs so she is requesting \$500 for her deductible minus the \$50 discount, totaling \$450. The Department recommends approval of this claim.

26. DEPARTMENT OF NATURAL RESOURCES

- 1) Jason Grondin \$434.62

The claimant (04-SAB-048) requests \$434.62 reimbursement for damage to his boat when a DNR officer ran into it. The Department recommends approval of this claim.

- 2) Jason Grondin \$600.00

The claimant (02-SAB-154) requests \$600.00 reimbursement for lost wages when a DNR boat collided with his boat. Mr. Grondin says due to this incident he lost approximately \$600.00 worth of fish catch. Claimant has not proven he lost any fish due to this incident. The Department recommends denial of this claim.

27. DEPARTMENT OF TREASURY

- 1) Mary Branch \$750.00

The claimant (03-SAB-086) requests \$750.00 reimbursement for costs related to the removal of limbs from a tree that fell on her house. The limbs were from a tree on a tax-reverted lot the State owns. The State was not negligent so the Department recommends denial of this claim.

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

28. DEPARTMENT OF ATTORNEY GENERAL

Requests approval for write-offs of 1,353 delinquent restitution accounts as uncollectable, representing a total indebtedness of \$3,394,221.61. These debts are barred by the Statute of Limitations in accordance with MESC v Westphal.

29. DEPARTMENT OF CORRECTIONS

Reports an emergency contract with Peerless Water Softener Company located in Kalamazoo, MI in the amount of \$31,353.00 for emergency repairs to the water softening system at Mid-Michigan Correctional Facility.

30. DEPARTMENT OF MANAGEMENT & BUDGET

The Department of Agriculture requests an increase to the Upper Peninsula State Fair petty cash fund from \$100.00 to \$1,000.00 for a total increase of \$900.00. The increase would better meet their operational needs. The Upper Peninsula State Fair has various events, such as rallies and grandstand events that require change funds.

31. DEPARTMENT OF NATURAL RESOURCES

Requests permission to dispose of unclaimed and abandoned property for the period September 16, 2002 to September 15, 2003. This property is without intrinsic value in accordance with, Sec. 6 of Act 238 of 1957.

32. DEPARTMENT OF TRANSPORTATION

Requests approval to allot \$10,000.00 of federal/state/local/grants funds for airport improvements at the following airports:

1)	Caro	\$ (10,000.00)
2)	Pontiac	\$ 10,000.00
	TOTAL	\$0

These funds are authorized in P.A. 265 of 1999, AY01, Account No. 55940.

33. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have repaid the department in full. The Department is requesting permission from the Board to release the following lien:

\$ 729.00 14151 Shaner Avenue, Cedar Springs, MI

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

S U P P L E M E N T A L A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

April 27, 2004 Meeting, 11:00 a.m.
EOC Conference Room, 1st Floor, Mason Building

SECTION I. AGENCY CONTRACTS

SECTION II. DMB CONTRACTS

Requests approval of the following

CONTRACT CHANGES/EXTENSIONS

1s. DEPARTMENT OF EDUCATION

Lason Systems, Inc.	\$ 193,589.00	Amendment
Troy, MI	\$ 312,883.22	New Total
	100% Federal	
	313P4001204	Printing and Distribution
		of MEAP Master Reports through Fall 2003
		testing cycle

2s. FAMILY INDEPENDENCE AGENCY

Integriss, Inc.	\$ 3,096,612.00	Amendment
Lansing, MI	\$ 13,468,456.00	New Total
	Local Office Automation - 68%FFP, 32%GF	
	CIMS/CSS ASSIST - 67%FFP, 33%GF	
	Child Service Auto Title IV-E -50%FFP, 50%GF	
	ITMS Systems Initiative - 44%FFP, 56%GF	
	Electronic Benefits Transfer - 57%FFP, 43%GF	
	Families First - 100%FFP	
	Children's Action Network - 68%FFP, 32%GF	
	071B1001139	Data Warehouse System
		Integration Services for the Food
		Assistance Program

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.